

**Great Lakes Panel on Aquatic Nuisance Species  
Organisms in Trade Ad Hoc Committee Meeting**

November 14, 2019

1:00 – 2:30 pm

Draft Agenda: November 11, 2019

1. Meeting start-up: Introductions, ice-breaker, agenda review (10 minutes)

*All*

2. Committee charge and outcomes (15 minutes)

*GLP Staff*

Objectives:

- Clarify draft charge and make revisions as needed
- Reach agreement on final charge for committee

3. Committee leadership and membership (15 minutes)

*GLP Staff*

Objectives:

- Review existing membership and suggestions
- Develop a list of additional committee members that need to be invited
- Identify a chair for the committee

4. Review of existing work (20 minutes)

*All*

Objectives:

- Establish a common understanding of related and supporting programs and initiatives that should inform committee work

5. Committee work plan (30 minutes)

*All*

Objectives:

- Prioritize committee work
- Identify next steps